

Ministry of the Attorney General

## CaseLines Information Sheet

The Ministry of the Attorney General and the Ontario Superior Court of Justice are introducing CaseLines to enable filed court material to be accessible by the judiciary electronically prior to a scheduled hearing.

### What is CaseLines?

CaseLines is a cloud-based document-sharing platform that supports remote and in-person court proceedings. It enables previously filed material to be accessed and reviewed by the judiciary before and during a court hearing. It also enables parties to quickly direct judicial officers to relevant portions of filed material during a hearing.



Parties upload previously filed court documents to CaseLines prior to the hearing



Judicial officials digitally review the documents



Users can access, upload or annotate documents 24/7



Parties use CaseLines to navigate and refer to documents

CaseLines is part of the ministry's and court's work to establish new and innovative ways of administering justice, including supporting new ways of conducting proceedings, allowing more remote proceedings and moving more services online.

### How will documents be filed?

CaseLines is not a platform to electronically file material with the court. The current procedures for the filing of documentation with the court according to the relevant rules of procedure and notices to the profession remain in effect. Documents must

be filed through one of these methods before parties may upload them to CaseLines.

We encourage individuals to use Justice Services Online (JSO) to avoid unnecessary visits to Ontario courthouses. Close to 450 court documents can be conveniently filed and submitted online through JSO, available at [Ontario.ca/familyclaims](https://Ontario.ca/familyclaims) and [Ontario.ca/civilclaims](https://Ontario.ca/civilclaims).

## How will I get access to CaseLines?

Once a matter is scheduled to be heard, the court will invite users to participate in an event using CaseLines. Once invited to participate in an event, parties must upload to CaseLines documents that have been filed.

## Where is CaseLines currently used?

The ministry and the Ontario Superior Court of Justice piloted CaseLines through selected civil, Divisional Court, bankruptcy and commercial proceedings in Toronto. Expansion of CaseLines to selected proceedings in Toronto is currently underway.



## Will CaseLines be available across the province?

The Ministry of the Attorney General and the Ontario Superior Court of Justice plan to incrementally introduce CaseLines across the province. Rollout will begin in the north west and east regions in March 2021. Rollout is expected to be completed across the province by July 2021.